

HOTEL BOOKING FORM
IEEE – WCNC CONGRESS 2014
6-9 April 2014, Istanbul

Name : **Surname** :

Mailing Address :

E-mail :

Telephone :

Accompanying Person's

Title	Name	Surname
.....

<u>ROOM TYPE</u>	<u>SINGLE ROOM</u>	<u>DOUBLE ROOM</u>
Standard Deluxe Room	175.-EURO	190.-EURO

Date of Arrival:..... **Date of Departure:**.....

- **Above room rates** are inclusive of open buffet breakfast, %8 VAT & wireless internet connection.
- Rates are per night / per room.
- Free Access to Internet is available all around the hotel
- **Hotel Booking Form should be received no later than 1st of March 2014.**After this date, reservations will be confirmed upon hotel's availability.
- No accommodation booking will be accepted unless accompanied by credit card details and signature.

PAYMENT: All reservations should be guaranteed by a credit card, we request you to fill out the details below. The credit card will also be used for any No Show Charges or Late Cancellation Charges.

CREDIT CARD DETAILS:	
Credit Card Number	
Expiry Date	
CVC2 Code (3 digit Security)	
Cardholder's Name	
Date	
Signature	

CANCELLATION AND REFUNDS

- 1 night no show fee will be applied for all cancellations, received after 22th of March 2014.
- No-show fee for full duration of stay will be applied for all cancelations received after 31th of March 2014.
- In case of a replacement of an attendee, reservation will be updated; no cancellation charge will be claimed.
- After check-in, in case of early departures, penalty fee will be applied for all nights reserved.

Send this form before **1st of March 2014.**to Fax: +90 212 313 5041 or E-Mail: etaner@pointhotel.com.
If you need any assistance contact with Ms. Elif TANER (etaner@pointhotel.com or +90 212 313 5000).